TO: Foundation Employees  
Project Directors

FROM: Stephanie Moreno  
Associate Director of Human Resources & Admin Services

SUBJECT: CSULB Foundation Holidays - 2009

The following is a list of CSULB Foundation holidays for 2009:

- **Martin Luther King, Jr. Day**  
  January 19, 2009

- **Caesar Chavez Day**  
  March 31, 2009

- **Memorial Day**  
  May 25, 2009

- **Independence Day**  
  July 4, 2009

- **Labor Day**  
  September 7, 2009

- **Veteran's Day**  
  November 11, 2009

- **Thanksgiving Day * **  
  November 26, 2009

- **Winter/New Year's Break**  
  December 25, 2009 through January 1, 2010

**NOTE:** The Friday following Thanksgiving Day is an unpaid holiday. Employees may use their accrued Vacation or Other Paid Absences (OPA) for this day or opt to take the day without pay.

Please call extension 57950 if you have any questions.