

# California State University, Long Beach Research Foundation

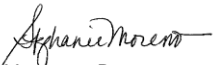
## Memorandum

### 2015 RESEARCH FOUNDATION HOLIDAY SCHEDULE

October 27, 2014

Code: HR-15-01

To: Research Foundation Employees  
Project Directors

From: Stephanie Moreno   
Associate Director of Human Resources & Administrative Services

Subject: CSULB Research Foundation 2015 Holiday Schedule

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The following is a list of CSULB Research Foundation holidays for the 2015 year:

Martin Luther King, Jr. Day	Monday, January 19, 2015
Cesar Chavez Day	Tuesday, March 31, 2015
Memorial Day	Monday, May 25, 2015
Independence Day	Friday, July 3, 2015
Labor Day	Monday, September 7, 2015
Veterans' Day	Wednesday, November 11, 2015
Thanksgiving Day	Thursday, November 26, 2015
Friday Following Thanksgiving Day	**See Note Below
Winter/New Year's Break	Friday, December 25, 2015 through Friday, January 1, 2016 <u>Return to work Monday, January 4, 2016</u>

\*\* Note: The Friday following Thanksgiving Day is an unpaid holiday. Employees may use their accrued vacation or OPA time for this day or opt to take the day without pay.

Please call extension 57950 if you have any questions.

Holidays2015