

CALIFORNIA STATE UNIVERSITY, LONG BEACH FOUNDATION Media Sanitization Certification

Fixed Asset(s) # _____
(use commas to separate fixed asset numbers)

I certify that the electronic computing devices and/or electronic media itemized on the attached Foundation Fixed Asset Retirement Form have been properly cleared and/or destroyed according to the [CSULB Electronic Media Sanitization Procedure](#).

Data has been over-written. (use CSULB approved overwriting tool such as DBAN)

Clearing information is a level of media sanitization that protects the confidentiality of information against a robust keyboard attack. Simple deletion of items does not suffice for clearing. Clearing must not allow information to be retrieved by data, disk, or file recovery utilities and must be resistant to keystroke recovery attempts executed from standard input devices and from data scavenging tools. Overwriting is an acceptable method for clearing media. The security goal of overwriting is to replace written data with random data.

Overwrite media by using university approved and validated overwriting technologies/methods/tools such as [DBAN](#) to wipe clean the media. Overwriting cannot be used for media that are damaged or not rewritable. In such cases, media should be destroyed (Next option – Data has been removed for destruction).

Data has been removed for destructions.

Destruction of media is the ultimate form of sanitization. After media are destroyed, they cannot be reused as originally intended. Physical destruction can be accomplished using a variety of methods. Media destruction can be accomplished using a variety of methods, such as shredding being the most common practice.

Please specify how will the media be destroyed:

Not Applicable. – No data storage on electronic computing device.

Date of Foundation Fixed Asset Retirement Form

Department

Campus Technical Coordinator (please print)

Signature

Date