



# CSULB Foundation

*Serving the University*

## PROCUREMENT CARD ACCOUNT MAINTENANCE

Cardholder Name: \_\_\_\_\_

Cardholder Account number: \_\_\_\_\_

Check one: Change Information \_\_\_\_\_ Cancel Card \_\_\_\_\_

**CARDHOLDER INFORMATION - Fill in only the information below that is to be changed**

\_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Telephone Number Email Address

\_\_\_\_\_  
Approving Official Name (For transfer to a different Approving Official)

Project# \_\_\_\_\_ Account# \_\_\_\_\_

<p><b>Monthly Credit Limit: \$ _____ (\$100 increments-Not to exceed \$5,000)</b></p> <p><b>Single Purchase Limit: \$ _____ (\$50 increments-Not to exceed \$5,000)</b></p>
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### **APPROVALS**

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Approving Official Date