


California State University, Long Beach Research Foundation
PeopleSoft Conversion Update

PSC-003

June 14, 2012

TO: Research Foundation Account Holders

FROM: Brian M. Nowlin, Ed.D. 
Chief Operating Officer

SUBJECT: Research Foundation Financial and Payroll Systems Implementation
Delay

I want to make you aware of a recent decision with respect to the Research Foundation's conversion to the PeopleSoft financial system and a new payroll system. Although Research Foundation staff have worked very hard to accomplish this conversion effective July 1, 2012, we feel it is best to delay the conversion date to October 1, 2012. While this is not an ideal situation for anyone, we believe the delayed implementation will allow us additional time to define and communicate process improvement changes that we believe are essential to the success of the new system. Importantly, I also want to make you aware that this implementation delay for the Research Foundation does not affect the July 1, 2012 go live date in PeopleSoft for the new 49er Foundation.

Several procedural changes will be made as we take this opportunity to improve our processes, as well as develop new forms related to these changes. I want to give you a heads up about some key elements of our conversion you can expect to see in coming weeks. One of the first things you will see is a conversion table mapping your old Foundation project number to a new set of applicable chartfields in the PeopleSoft system. Additionally, we will have new accounting forms, new ways to access reports of your financial data, new employee position descriptions, new employment classifications as well as new employee hiring procedures. We will document everything you as an end-user need to know, and we plan to provide a combination of in-person and online training to disseminate the information. We anticipate all of these components to be ready for distribution to you by August 31.

We very much appreciate your patience and understanding. Our ultimate goal as we move forward is to deliver a comprehensive Accounting, Human Resources and Payroll system with processes and procedures to support a smooth transition.